

Minutes of the meeting of the Leisure Committee held in The Sportsman Meeting Room, Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN on Wednesday 21<sup>st</sup> July 2010 at 7.30pm.

PRESENT: Councillor M. Clark (Chairman)  
Councillor M. Alder  
Councillor L. Clark  
Councillor D. Kay  
Councillor S. Laver-Walton  
Councillor R. Wheeler

EX-OFFICIO MEMBERS: Councillor G. Wiltshire  
Councillor C. Juggins

OFFICERS: C. A. Lloyd (Town Clerk)  
P. Widdicombe (Deputy Town Clerk)  
M. Speddy (Leisure Services Manager)

#### 20. ELECTION OF CHAIRMAN

Members noted that Councillor S. Atkinson had stood down as Chairman due to work commitments. Members regretted losing an excellent Chairman and asset to the Council.

RESOLVED that Councillor M. Clark be elected Chairman for and Councillor S. Atkinson be elected Vice Chairman the ensuing Municipal year.

#### 21. APOLOGIES

Apologies for absence were received from Councillor S. Atkinson and Councillor H. Berry.

#### 22. QUESTION TIME

There were no questions.

#### 23. MINUTES

The minutes of the meeting held on 26<sup>th</sup> May 2010 were approved and signed by the Chairman.

#### 24. DECLARATIONS OF INTEREST

There were no declarations of interest.

25. BENCHES AT ACACIA STREET AND NEWGATE STREET VILLAGE

Members noted the requests for 2 benches at Acacia Street and one bench at Newgate Street Village play area and RECOMMENDED TO THE RESOURCES AND POLICY COMMITTEE that expenditure be approved from Contingency.

(Action: Clerk )

26. LOTTERY FUNDING

Members noted the report of officers.

It was RESOLVED that one new piece of play equipment be purchased for Acacia Street, Newgate Street Village and Lemsford with the under spent lottery grant.

(Action: Clerk)

27. ROSPA REPORTS

The report of officers was noted.

28. RENOVATION OF TARMAC PATHS

Members noted the report of officers and the report that a lady had broken her ankle at St Albans Road East. In view of the health and safety issues involved with the path at St Albans Road East Members requested that the Clerk use her delegated authority to get the path renovated emergency works.

RECOMMENDED TO THE RESOURCES AND POLICY COMMITTEE that the following expenditure be approved from Contingency.

St Albans Road East

80mm depth patch to footpath - **£1,357.20 plus VAT** – 46.80sqm total

Tesco Path

Patch footway to a total area of 43.00sm to a depth of 80mm and reinstate with 60mm depth of Binder Course & 20mm depth of 6mm aggregate Surface Course build footway up to drain area as an alternative to Aco drainage channels = **£1,892.00 plus vat**

(Action: Clerk)

29. CAPITAL EXPENDITURE 2010/11

Members noted the Report of Officers and RESOLVED that Precor Competition Line;

Chest press  
Shoulder press  
Leg extension  
Leg curl  
Lat pulldown  
Pec deck  
Exercise bike

Be purchased for a total price –of £5200 excluding VAT, utilising £3,000 capital funding and £2,200 from the equipment and sports equipment revenue budgets.

(Action: Leisure Services Manager)

30. BIRCHWOOD OPEN SPACE

The Chairman advised that the outcome of the Charity Commission meeting would need to be reported in detail to the meeting of the Birchwood Playing Fields Trust which would be meeting after the Leisure Committee. All Members were Trustees of the Charity. A land swap would need to be authorised by both parties and the Charity was being requested to consider this course of action after the meeting.

31. INCOME AND EXPENDITURE 1 APRIL 2010 TO 30 JUNE 2010

Members considered the Report of Officers.

Questions were raised on the following;

0230 – Playscheme Staff – costs were for all school holidays including half term and depending where Easter fell two Easter holidays may be included in the costs.

0254 – Rates Car Boot Sale Site – these were now being paid directly by the operator.

0262 – Repairs Staff – the recharge costs had not yet been put as expenditure on this code but represented a proportion of staff time in carrying out repairs at Birchwood Leisure Centre.

0264 – Grounds staff - the recharge costs had not yet been put as expenditure on this code but represented a proportion of staff time in carrying out grounds maintenance work (grass cutting etc) at Birchwood Leisure Centre.

0300 – Rent – Masts – This was down on previous years as the telecoms companies had agree to mast share so one mast had been removed from the Birchwood site.

0307 – Sports Hall – Saturdays – income was below that budgeted due to the loss of the roller hockey booking in the sports hall on a Saturday night.

32. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that the press and public be excluded from the meeting for the following items of business;

- (i) Birchwood CCTV
- (ii) VAT increase
- (iii) Hatfield Kids FunZone
- (iv) Bar and Café Trading Accounts

33. BIRCHWOOD CCTV

Members noted the report of officers and RESOLVED that no further action be taken.

34. VAT INCREASE

Members noted the report of officers.

It was RESOLVED that exclusive use parties be increased from £80 to £85, £100 to £110 and £150 to £160 from 1<sup>st</sup> January 2011;

35. FUNZONE

Members noted the report of officers.

RESOLVED that non-exclusive use parties be offered with free food at £9 per child and self-catering parties be charged at £9 per child with immediate effect.

36. BAR AND CAFÉ TRADING ACCOUNTS

Members noted the report of officers.

RESOLVED that the report be noted.

Closure: 20:30

Chairman