

Minutes of the meeting of the Resources & Policy Committee held at the Sportsman Meeting Room, Birchwood Leisure Centre, Longmead, Hatfield AL10 0AN on Wednesday 21<sup>st</sup> April 2010 at 19:45.

PRESENT: Councillor D. Berry (Chairman)  
Councillor C. Juggins  
Councillor D. Kay  
Councillor K. Langley  
Councillor G. Wiltshire

EX-OFFICIO: Councillor H. Morgan  
Councillor M. Clark

OFFICERS: C. A. Lloyd (Town Clerk)  
P. Widdicombe (Deputy Town Clerk)  
M. Speddy (Leisure Services Manager)

97. APOLOGIES

Apologies for absence had been received from Councillor M. Alder, Councillor S. Laver-Walton and Councillor R. Wheeler.

98. QUESTION TIME

There were no questions.

99. MINUTES

The minutes of the meeting held on 27<sup>th</sup> January 2010 were approved and signed as a true record.

100. AUDIT SUB COMMITTEE MINUTES

The minutes of the meetings held on 25<sup>th</sup> February and 17<sup>th</sup> March 2010 were noted.

101. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

102. MARKETING REPORT

The Leisure Services Manager presented his Marketing Report for Birchwood Leisure Centre. Members considered it an excellent document which required in depth analysis.

It was RESOLVED that a Birchwood Leisure Centre Working group be set up in the new Municipal year to consider the recommendations and suggestions.

103. REQUEST TO REDUCE RENT

Members considered the letter from Waldon Telecom requesting a reduction in the rent paid by Hutchison 3G UK and T-Mobile (UK) Limited for the lease of land at Birchwood.

Members were aware that plans to mast share and give up one mast on the land at Birchwood had resulted in a loss of £6,062 income for the Council and the reduction being requested on the shared mast would be £1,900.

The next rent review was due on 11 October 2010.

In view of the legal advice awaited on the charitable status of Birchwood land it was RESOLVED that the Clerk advise that this Council was not yet in a position to discuss the rent review until the legal situation had reached its conclusion.

(Action: Clerk)

104. MEDIUM TERM FINANCIAL FORECAST 2010/11 – 2015/16

Members noted the Deputy Clerk's report which had been compiled in response to the 2008/09 Audit Report recently received from the Council's External Auditor.

RESOLVED that the report be approved.

(Action: Deputy Town Clerk)

105. CHANGE TO BANKING NAME

Members noted that the Council's current paying in account held by Alliance and Leicester was changing to Santander effective from 28 May 2010.

106. INTERIM INTERNAL AUDIT REPORT 2009 - 10

Members noted the report and RESOLVED that

- (i) the Council's response be that detailed at Appendix A to these minutes; and
- (ii) all staff working over 37 hours will receive the same hourly rate as that paid for 1 – 37 hours i.e. their hourly rate will be increased to negate the deduction of the Outer London Fringe Allowance after 37 hours have been worked.

(Action: Clerk)

107. ACCOUNTS FOR PAYMENT

RESOLVED that the schedules circulated with the agenda be noted and approved.

108. DATE OF NEXT MEETING

Noted that the next meeting of the Committee may take place on 9<sup>th</sup> June 2010 at 19:30.

Closure: 20:51

Chairman