

PARTY/GROUP BOOKING

DAY TIME – SELF CATERING

Please make an initial call to our group booking number 01707 262023, Monday to Friday between 9am and 4.30pm to see if your preferred date is available before sending in your booking. We will hold your booking for one week until receipt of this form and your payment. **Please note there is a height restriction for all users of 1.52 metres (5ft).**

Please return your completed form to the address below, maximum, 10, 15 or 30 children in a room. The cafeteria will be open during your booking if its takes place during school holidays and at a weekend. Only Food purchased from the cafe can be consumed in the cafeteria area. Jugs and water will be provided you will have to provide your own squash and cups in your designated room. £6 per child. We can provide 100 cups for £2.50 and five litres of orange squash for £5.

We require payment in full at the time of your booking. Payment can be made by cheque or credit card. Cheques should be made payable to **Hatfield Town Council**. If you would like to pay by credit card please tick this box and we will call you for your details when this form has been received.

Send to Hatfield Town Council, Council Offices, Birchwood Leisure Centre, Longmead, Hatfield. AL10 0AN.

Name of Organiser: (Mr, Mrs etc)-----

Organisation-----

Event (Birthday Party, Scout Outing etc)-----Number Attending-----

Child's Name -----

Contact Tel: (H)----- (M)-----

Address: -----

Postcode----- Email-----

Date requested for booking-----

Start time of Booking -----

Please note our first party takes place at 10am and the last party at 2.30pm.

Does anyone attending your booking have any special needs that we should be made aware of? Please specify.

I have read and acknowledge the booking terms and conditions.

Signed:-----Name-----Date-----